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| Location or School Address: Black Horse Hill Infant School | Date assessment Undertaken August 2021 | Assessment undertaken by: Jeanne Fairbrother and Julie Morris |
| Activity or situation: School Opening COVID 19 v2 17th August 2021 | Review date: Weekly review or as appropriate for the activity | Signature: Julie Morris |

Background information

School Opening

DfE guidance for schools during the coronavirus COVID 19 pandemic has been that schools are required to have a full school opening risk assessment which is regularly reviewed and updated, treating them as 'living documents', as the circumstances in your school and the public health advice changes. This includes having active arrangements in place to monitor whether the controls are effective and working as planned.

This risk assessment applies to:

- primary schools
- secondary schools (including sixth forms)
- special schools, special post-16 providers and alternative provision
- 16 to 19 academies
- infant, junior, middle, upper schools

Please note that this risk assessment has been created in line with the current guidance. It contains sample control measures that fit with the DfE system of controls. One size does not fit all, and schools should make this model risk assessment their own and reflect any local measures, particularly local HPT's guidance.

Guidance

This risk assessment has regard to all relevant guidance and legislation including, but not limited to, the following:

- The Health Protection (Notification) Regulations 2010
- The Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) 2013

- Public Health England (PHE) (2017) 'Health protection in schools and other childcare facilities'
- **NEW** DfE (2021) 'Schools COVID-19 operational guidance' July 2021
- **UPDATED** DfE (2021) 'Actions for early years and childcare settings during the coronavirus (COVID-19) outbreak'
- DfE (2021) 'Face coverings in education'
- **UPDATED** 'Actions for out of school settings' July 2021

Control measures in **purple** indicate different measures are in place for different settings. **Please choose the setting that applies and delete the others to make this reflect your school/setting:**

- **All settings**
- **Early years**
- **Primary schools**
- **Secondary Schools & post 16 settings**
- **Special schools**
- **Wraparound and out of school providers**

See **one only** **[UPDATED]** section.

Legislation and guidance

Health and Safety at Work Act etc. 1974

Management of H&S at Work Regulations 1999

Workplace (Health, Safety and Welfare) Regulations 1992

DfE Actions for schools plus associated COVID 19 Guidance

Public Health England Guidance

N.B. All risk assessments referred to within this document have been revised and are available on our website www.jeannefairbrotherassociates.com

| 1) Hazard / Activity | 2) Who can be harmed and how? | 3) What controls exist to reduce the risk? <i>Have you followed the hierarchy of controls (eliminate, substitute etc)?</i> | Risk Score Consequence X Likelihood | 4) Any further action. <i>This should be included in the action plan (5), below</i> |
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| <p>Failure to assess the risks of COVID 19 transmission in school.</p> <p>All settings unless indicated</p> | <p>Staff, pupils, visitors, contractors increased risk of transmission of COVID 19</p> | <ul style="list-style-type: none"> School has assessed the reasonably foreseeable risks of transmission of COVID 19 The risk assessment is regularly reviewed as circumstances in school and the public health advice changes. School monitors whether the controls in place are effective. | <p>3X2=6 Review this score as the more measures in place will reduce it</p> | <p>Communicate asap with parents/carers new September guidance.</p> |
| <p>Failing to have adequate outbreak management/contingency plans to allow for stepping measures up and down.</p> <p>All settings unless indicated</p> | <p>Staff, pupils, visitors, contractors increased risk of transmission of COVID 19</p> | <ul style="list-style-type: none"> School has a Coronavirus (COVID-19) Contingency Plan risk assessment. See RA 029B Contingency plan latest version (<i>also known as an outbreak management plan</i>) if restrictions need to be implemented due to COVID 19. Remote education plans are in place for pupils who are self-isolating or shielding. School will follow measures recommended by the Local Authority, Director of Public Health and local protection teams (HPTs) as part of the outbreak management responsibilities. <p>Insert details of school's local PH Helpline phone number to contact i.e.</p> <ul style="list-style-type: none"> Cheshire & Merseyside PHE contact 0344 225 0562 Greater Manchester Health Protection Unit 0844 225 1295 Wirral schools contact Wirral LA Covid helpline 0151 666 3600 Email: covidschoolsupport@wirral.gov.uk <ul style="list-style-type: none"> All schools (except Early Years) From the date that school officially closes for summer, all MDS submissions will stop. From that point, Public Health and the Local Authority will be informed of any outbreaks via NHS T&T. Early Years settings will need to continue to report cases to Ofsted as previously | <p>3X2=6 Review this score as the more measures in place will reduce it</p> | |

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| <p>Communication All settings unless indicated</p> | <p>Staff, pupils, visitors, contractors increased risk of transmission of COVID 19</p> | <ul style="list-style-type: none"> • School follows latest DfE, PHE & Gov.uk, Merseyside & Cheshire PH Team and LA guidance • RA 029A School opening COVID 19 v1 Aug 2021 published to website & shared with unions, LA & governors. • Clear communication sent to parents and pupils with a link on the school website covering all aspects of how school will function. • Regular staff briefings held to cover any changes to arrangements. • School has shared with all staff the measures in place and involved staff & the governing body in that process. • A record is kept of all visitors and contractors that come to the school site. | <p>3X2=6 Review this score as the more measures in place will reduce it</p> | |
| <p>Wellbeing - staff & pupils All settings unless indicated</p> | <p>Staff & pupils exposed to mental health issues due to COVID 19</p> | <ul style="list-style-type: none"> • Staff are vigilant in discerning pupil mental health and report any concerns to the Headteacher/SENDSCO. • The school provides opportunities for pupils to talk about their mental health and experiences during the pandemic. • Pupils have access to pastoral support and activities, e.g. opportunities to renew and develop friendships. • Open door policy at BHHIS and parents/carers can communicate any concerns or worries that they may have about their child or themselves being on the school site. • SLT to act on any concerns staff and volunteers may have about being on the school site. | <p>3X2=6 Review this score as the more measures in place will reduce it.</p> | <p>HT to contact parents of any child not attending school in September who is on roll to determine the reason for non-attendance.</p> |
| <p>Face coverings All settings unless indicated</p> | <p>Staff, pupils, visitors, contractors increased risk of transmission of COVID 19</p> | <ul style="list-style-type: none"> • Face coverings are no longer advised for pupils, staff and visitors either in classrooms or in communal areas. • School will support any staff members, pupils or students that wish to continue to wear a face covering. • Face coverings can be worn in enclosed and crowded places - this includes on school & public transport. • Face coverings will be reintroduced if there is an outbreak in school or if the Director of Public Health advises that face | <p>3X2=6 Review this score as the more measures in place will reduce it</p> | <p>Staff will use face coverings at their own discretion. Staff may choose to continue wearing face coverings in crowded places or when greeting</p> |

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| | | <p>coverings should temporarily be worn in communal areas or classrooms (by pupils, staff, and visitors, unless exempt).</p> <ul style="list-style-type: none"> • Face visors or shields are not worn as an equivalent alternative to face coverings; however, they can be worn by those exempt from wearing face coverings. • School outbreak management plans cover the possibility of face coverings being reintroduced: <ul style="list-style-type: none"> ○ transparent face coverings can also be worn. ○ face visors or shields can be worn only after carrying out a risk assessment for the specific situation and should always be cleaned appropriately. • School will not prevent individuals from entering or attending school if they are not wearing a face covering, if exempt. • School has a supply of face coverings available • Clear instructions are provided on how to put on, remove, store, and dispose of face coverings. | | the children in the morning. |
| <p>PPE All settings unless indicated</p> | <p>Staff, pupils, visitors, contractors increased risk of transmission of COVID 19</p> | <ul style="list-style-type: none"> • Most staff in education, childcare and children’s social care settings will not require PPE in response to COVID-19 beyond what they would normally need for their work. • Additional PPE for COVID-19 is only required in a very limited number of scenarios: <ul style="list-style-type: none"> ○ If a child, young person or student becomes ill with COVID 19 symptoms and only if close contact is necessary ○ when performing aerosol generating procedures AGP’s • When working with pupils who cough, spit, vomit or require intimate care but do not have coronavirus symptoms, staff only wear PPE that would routinely be worn. • Staff are trained in correct use and disposal of PPE. | <p>3X2=6 Review this score as the more measures in place will reduce it</p> | <p>BHHIS will continue to follow known procedures for dealing with a suspected case of Covid in school by isolating in Green Room or Sunshine Room.</p> |

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| <p>School fails to ensure good hygiene & cleaning standards in school to reduce risk of transmission.</p> <p>All settings unless indicated</p> | <p>Staff, pupils, visitors, contractors increased risk of transmission of COVID 19</p> | <p>Hand hygiene -</p> <ul style="list-style-type: none"> School will continue to ensure that staff & pupils maintain high standards of hand hygiene. Suitable facilities are provided for individuals to wash/sanitise their hands regularly Pupils are supervised, where appropriate, to use hand sanitizer safely. <p>Respiratory hygiene</p> <ul style="list-style-type: none"> School emphasises the ‘catch it, bin it, kill it’ approach with bins & tissues available. <p>Cleaning</p> <ul style="list-style-type: none"> School will maintain appropriate cleaning regimes, using standard products such as detergents with a focus on frequently touched areas. Appropriate cleaning schedules are in place and include regular cleaning of areas and equipment. | <p>3X2=6</p> <p>Review this score as the more measures in place will reduce it.</p> | |
| <p>Social distancing - failing to manage mixing and ‘bubbles.’</p> <p>All settings unless indicated</p> | <p>Staff, pupils, visitors, contractors increased risk of transmission of COVID 19</p> | <ul style="list-style-type: none"> Staff and pupils are informed they no longer need to adhere to social distancing measures in school unless directed. Pupils are informed they no longer need to be separated into bubbles in school. In the event of a school or local outbreak, the school adheres to the advice of a director of public health, which may include returning to social distancing measures, including pupil bubbles. <p>Insert what school is doing such as the examples below, if adopting a more cautious approach:</p> <ul style="list-style-type: none"> <i>School has planned carefully following the latest DfE/PHE guidance and will follow all measures at a steady pace.</i> <i>Assemblies can be reintroduced again, but school will re-introduce this gradually. Assemblies will take place for Yr1 and Yr2 (F2 will not attend for the first half term)</i> <i>Staggered starts, lunch and breaks to limit numbers do not need to take place. Lunch time procedures have been implemented and there will be some bubble mixing.</i> <i>Staff do not need to work with only one group/bubble.</i> | <p>3X2=6</p> <p>Review this score as the more measures in place will reduce it</p> | <p>BHHIS will continue with staggered starts and finish times for the first few weeks. This will assist parking/congestion too. A review will take place after two weeks and this will be communicated to parents.</p> |

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| | | <ul style="list-style-type: none"> • <i>Staff meetings will continue to take place in the hall because it is a larger, well-ventilated space.</i> • <i>Staff may resume having their lunch in the staff room because lunchtimes are often staggered.</i> • <i>Meetings, including with parents may continue.</i> • <i>Teaching or holding meetings in well-ventilated areas wherever possible, such as outdoors or indoors with windows open.</i> • School has outbreak management plans in place to reintroduce bubbles temporarily if it becomes necessary due to local outbreaks or increases in cases at the instruction of PHE Teams. See RA 029B Contingency Plan v1 Aug 2021 | | A review will take place nearer to Curriculum/P/T meetings in October as to how these will be conducted with parents/carers. |
| <p>Ventilation - failure to ensure all occupied spaces are well ventilated.</p> <p>All settings unless indicated</p> | Staff, pupils, visitors, contractors increased risk of transmission of COVID 19 | <ul style="list-style-type: none"> • When school is in operation, it is well ventilated with comfortable teaching environments. • Poorly ventilated spaces have been identified. • When holding events where visitors are on site e.g. school plays, ventilation is increased. • School has competent ventilation engineers to help assess the systems in place and how to utilise them correctly. • Mechanical ventilation is adjusted to increase the ventilation rate wherever possible and checked to confirm that normal operation meets current guidance and that only fresh outside air is circulated. • Systems should be adjusted to full fresh air or, if this is not possible, then systems should be operated as normal as long as they are within a single room and supplemented by an outdoor air supply. • All mechanical ventilation systems are maintained in accordance with the manufacturers' recommendations. • School opens external windows, doors & internal doors (if they are not fire doors and where safe to do so) to increase ventilation. • During colder weather, the need for increased ventilation while maintaining a comfortable temperature is balanced; opening higher vents, arranging seating away from draughts. | 3X2=6 Review this score as the more measures in place will reduce it. | <p>There are few poorly ventilated spaces in school. DH office space?</p> <p>There are no mechanical ventilation systems in place at BHHIS.</p> |

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| | | <ul style="list-style-type: none"> • In cooler weather to reduce thermal discomfort caused by increased ventilation, pupils can wear additional, suitable indoor items of clothing in addition to their usual uniform • Purging or airing rooms as frequently as possible to improve ventilation usually when the room is unoccupied. • Outside space will be used, where practical. <p>Insert details if school is using CO2 monitors, Hepa UVc filters etc</p> <p>Co2 monitors <i>Consider the use of Carbon dioxide (CO2) monitors to help identify where a space is poorly ventilated with schools encouraged to take steps to improve ventilation if CO2 readings are consistently high. Check manufacturers' instructions.</i></p> <p>Hepa UVc filters <i>Local air cleaning and filtration units can reduce airborne transmission of aerosols where it is not possible to maintain adequate ventilation. These units are not a substitute for ventilation.</i></p> <p><i>If you decide to use an air cleaning unit, the most suitable types to use are:</i></p> <ul style="list-style-type: none"> • <i>high-efficiency filters</i> • <i>ultraviolet-based devices</i> • <i>Any unit should be appropriate for the size of the area it's used in to ensure it works in the way it's intended to.</i> <p><i>See The Health and Safety Executive guidance on air conditioning and ventilation during the coronavirus outbreak & CIBSE COVID advice provides more information.</i></p> | | <p>During colder months windows and doors can be opened in classrooms to assist ventilation.</p> |
| <p>[UPDATED] NHS Test & Trace - School failing to manage tracing close contacts</p> | <p>Staff, pupils, visitors, contractors increased risk of transmission of COVID 19</p> | <ul style="list-style-type: none"> • School makes staff aware that it is not responsible for Test and Trace contacting. This will be taken over by the NHS Test and Trace service • NHS Test and Trace will work with the positive case and/or parent to identify close contacts. | <p>3X2=6 Review this score as the more measures</p> | |

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| <p>All settings unless indicated</p> | | <ul style="list-style-type: none"> • Contacts from a school setting will only be traced by NHS Test and Trace where the positive case specifically identifies the individual as being a close contact. • School may be contacted in exceptional cases to help with identifying close contacts (as currently happens in managing other infectious diseases). • School will continue to work with the local director of Public Health & local HP Teams [Jane Harvey] in the case of a local outbreak and if the area becomes an Enhanced Support Area. • Anyone in school who displays symptoms is encouraged to get a PCR test • Staff, pupils and parents are made aware that they are not required to self-isolate if they live in the same household as someone with COVID-19, or are a close contact of someone with COVID-19, and any of the following apply: <ul style="list-style-type: none"> ○ they are fully vaccinated ○ they are below the age of 18 years and 6 months ○ they have taken part in or are currently part of an approved COVID-19 vaccine trial ○ they are not able to get vaccinated for medical reasons ○ Staff who do not need to isolate, and children and young people aged under 18 years 6 months who usually attend school, and have been identified as a close contact, should continue to attend school as normal. • Instead, they will be contacted by NHS Test and Trace, informed they have been in close contact with a positive case and advised to take a PCR test. School will encourage all individuals to take a PCR test if advised to do so. <p>Whilst awaiting the result of a PCR test</p> <ul style="list-style-type: none"> ○ Staff who do not need to isolate, and children and young people aged under 18 years 6 months who usually attend school, and have been identified as a close contact, continue to attend school as normal. | <p>in place will reduce it.</p> | <p>Letter from PH to be sent to parents/carers in September.</p> <p>Information to be communicated to staff on 1.9.21</p> |
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| | | <ul style="list-style-type: none"> They do not need to wear a face covering within the school, but it is expected and recommended that these are worn when travelling on public or dedicated transport. | | |
| Asymptomatic testing All settings unless indicated | Staff, pupils, visitors, contractors increased risk of transmission of COVID 19 | <p>NB. Testing guidance is under review.</p> <ul style="list-style-type: none"> School makes clear that testing is voluntary. Staff in all education settings are encouraged to test twice weekly at home until the testing guidance is reviewed in September. Testing kits are stored securely in school at the correct temperature. A test kit log is in use and data held is stored in line with the school's Data Protection Policy. <p>Confirmatory PCR tests</p> <ul style="list-style-type: none"> Staff and pupils with a positive LFD test result should self-isolate in line with the stay at home guidance for households with possible or confirmed coronavirus (COVID-19) infection. They will also need to get a free PCR test to check if they have COVID-19 & self-isolate until they get the result. If the PCR test is taken within 2 days of the positive lateral flow test, and is negative, it overrides the self-test LFD test and the individual can return to school if they do not have COVID-19 symptoms. | 3X2=6 Review this score as the more measures in place will reduce it. | |
| Asymptomatic testing Early years | Staff, pupils, visitors, contractors increased risk of transmission of COVID 19 | <p>Early years</p> <ul style="list-style-type: none"> Early years staff should undertake twice weekly home tests whenever they are on site until the end of September, when this will be reviewed. Early years children are not included in the rapid testing programme | 3X2=6 Review this score as the more measures in place will reduce it. | |
| School fails to follow public health advice on managing | Staff, pupils, visitors, contractors increased risk of transmission of COVID 19 | <ul style="list-style-type: none"> Parents are informed of how the school responds to confirmed cases of coronavirus School follows local public health advice and the headteacher contacts the DFE Helpline/local HP Team | 3X2=6 Review this score as the more measures | Send PH letter to parents/carers 2.9.21. Place letter on school website. |

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| <p>confirmed cases of COVID-19.</p> <p>All settings unless indicated</p> | | <p>advice line [insert details] immediately in the event of a positive test to carry out a rapid risk assessment and identify appropriate next steps.</p> <ul style="list-style-type: none"> • If the school has five or more confirmed cases within 14 days, or an overall rise in sickness absence where coronavirus is suspected, the school continues to work with the DfE's dedicated coronavirus advice service (or local HPT if the case is escalated). • Early years settings only Any confirmed cases are reported to Ofsted as soon as possible, through the usual notification channels. • Early years settings only Changes to the setting's operating circumstances are communicated to Ofsted via email. | <p>in place will reduce it</p> | |
| <p>Contact with potential or confirmed coronavirus cases in school</p> <p>All settings unless indicated</p> | <p>Staff, pupils, visitors, contractors increased risk of transmission of COVID 19</p> | <ul style="list-style-type: none"> • If anyone in the school develops coronavirus symptoms while at school, this is managed in line with local and national guidance. They are: <ul style="list-style-type: none"> ○ sent home to isolate for 10 days (includes the day symptoms started). ○ advised to follow the guidance for households with possible or confirmed coronavirus infection. ○ advised to arrange a PCR test as soon as possible. • If a pupil is awaiting collection, they will be left in a well-ventilated room on their own if possible and, if safe to do so. • Appropriate PPE will used if close contact is necessary. • Anyone with symptoms is advised not to use public transport and, wherever possible, be collected by a member of their family or household. • Any rooms used are cleaned thoroughly after they have left. • Anyone who comes into contact with a symptomatic individual washes their hands thoroughly for 20 seconds with soap and warm running water or hand sanitiser. | <p>3X2=6</p> <p>Review this score as the more measures in place will reduce it.</p> | <p>BHIS will continue to isolate pupils by moving them to the Green Room or Sunshine Room. Children will be supervised through the vision panel or from a 2m distance. The child will be comforted and offered reassurance.</p> |

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| | | <ul style="list-style-type: none"> • Staff members or pupils who have been in close contact with someone with symptoms do not need to self-isolate unless they develop symptoms. • School can take the decision if a parent or carer insists on a pupil attending, to refuse the pupil, if in its reasonable judgement the pupil poses a risk of infection to the school community. | | |
| <p>Pregnant staff inadequate measures in place</p> <p>All settings unless indicated</p> | <p>Staff, pupils, visitors, contractors increased risk of transmission of COVID 19</p> | <ul style="list-style-type: none"> • An individual risk assessment is carried out for pregnant staff with appropriate risk mitigation in line with the latest recommendations from DHSC, PHE & RCOG. See RA 026 New & Expectant member of staff. • Pregnant staff of any gestation are not required to continue working on site if this is not supported by the separate risk assessment. • Staff who are 28 weeks pregnant and beyond, or are pregnant and have an underlying health condition that puts them at a greater risk of severe illness from coronavirus at any gestation, are supported to take a more precautionary approach. • The school ensures pregnant staff are able to adhere to any active national guidance on social distancing and/or advice for pregnant women considered to be clinically extremely vulnerable. • The above principles on protecting pregnant staff also apply to pregnant pupils. • Pregnant staff are encouraged to get vaccinated if possible. | <p>3X2=6</p> <p>Review this score as the more measures in place will reduce it.</p> | <p>Risk assessments will be put in place for any pregnant staff.</p> |
| <p>CEV staff inadequate measures in place.</p> <p>All settings unless indicated</p> | <p>Staff, pupils, visitors, contractors increased risk of transmission of COVID 19</p> | <ul style="list-style-type: none"> • Clinically extremely vulnerable (CEV) staff are no longer advised to shield but are encouraged to take extra precautions to protect themselves, and to follow the practical steps set out in the CEV guidance to minimise their risk of exposure to the virus. • CEV currently encouraged & supported to attend work if they cannot work from home. • An individual risk assessment is in place for all CEV staff. • Staff who live with those who are CEV attend the workplace but should ensure they follow the system of controls in place. | <p>3X2=6</p> <p>Review this score as the more measures in place will reduce it.</p> | |

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| <p>CEV pupil's school has inadequate measures in place.</p> <p>All settings unless indicated</p> | <p>Staff, pupils, visitors, contractors increased risk of transmission of COVID 19</p> | <ul style="list-style-type: none"> • All CEV pupils and students attend unless they are one of the very small number of pupils under paediatric or other specialist care and their GP or clinician has advised them not to attend. • Pupils and students who live with someone who is CEV continue to attend school as normal. • School liaises with the parents of CEV pupils, if identified, an individual risk assessment is completed. • The school collaborates with the LA to ensure that alternative arrangements for CEV pupils are in place to prepare for the event that the school site is required to close. | <p>3X2=6 Review this score as the more measures in place will reduce it.</p> | <p>SENDCo to liaise with parents of any new starters in F1 or F2 with medical conditions.</p> |
| <p>Educational visits</p> <p>All settings unless indicated</p> | <p>Staff, pupils, visitors, contractors increased risk of transmission of COVID 19</p> | <ul style="list-style-type: none"> • Educational visits will be conducted in line with the government's roadmap. This includes system of controls and the COVID-19 secure measures in place at the destination. • A thorough risk benefit assessment is made for all educational visits to ensure they can be undertaken safely including adventurous activities, local visits, day trips & sports fixtures. <ul style="list-style-type: none"> ○ School will ensure it is prepared to carry out domestic day trips and residential trips. ○ School can resume international trips from the start of the Autumn term 2021. • Pupils are allowed on trips to outdoor public places and do not need to be restricted to limits on gatherings, provided: <ul style="list-style-type: none"> ○ It is for the purpose of childcare. ○ Early years settings (all below) <ul style="list-style-type: none"> ▪ The EYFS staff: child ratios are maintained. ▪ A risk assessment is conducted in advance. ▪ Good hygiene is maintained throughout. ▪ Thorough handwashing happens before and after the trip. ▪ The trip is carried out in line with relevant local or national coronavirus guidance. ▪ Appropriate insurance arrangements are in place. | <p>3X2=6 Review this score as the more measures in place will reduce it.</p> | |

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| | | <ul style="list-style-type: none"> ▪ The school ensures that it has adequate travel insurance and discusses any questions about cover with its insurance provider. ▪ The school follows the guidelines relevant to trips to indoor spaces. Once inside: ▪ Staff are to remain with the pupils in the group. ▪ Pupils and staff should wash hands thoroughly on arrival and before leaving. | | |
| <p>Extracurricular activities & Out-of-school settings and wraparound provision - inadequate measures in place.</p> <p>All settings unless indicated</p> | <p>Staff, pupils, visitors, contractors increased risk of transmission of COVID 19</p> | <ul style="list-style-type: none"> • School works to provide all before and after-school educational activities and wraparound childcare for all pupils • Out-of-school settings and wraparound childcare providers can offer provision to all children • Out-of-school settings and wraparound childcare and other organised activities for children may take place in groups of any number. • Out-of-school settings and wraparound provisions are run in line with the current government guidance & system of controls. • Parents are advised of the provision available and that they should limit the use of multiple out-of-school settings providers where appropriate. • Schools that hire out their premises for use by third party wraparound care School ensures third parties who use the school premises have considered the relevant government guidance for their sector and have put in place the appropriate protective measures. • School requests a copy of their COVID 19 risk assessment | <p>3X2=6 Review this score as the more measures in place will reduce it.</p> | <p>HT to liaise with OOSC Manager to adapt RA in line with new guidance.</p> |
| <p>Curriculum - Music, drama, science & DT, and sporting activities</p> <p>All settings unless indicated</p> | <p>Staff, pupils, visitors, contractors increased risk of transmission of COVID 19</p> | <p><i>Some activities can increase the risk of catching or passing on COVID-19. This happens where people are doing activities which generate more droplets as they breathe heavily, such as singing, dancing, exercising, or raising their voices. The risk is greatest where these factors overlap, for example in crowded indoor spaces where people are raising their voices. In situations where there is a higher risk of catching or passing on COVID-19, schools</i></p> | <p>3X2=6 Review this score as the more measures in place will reduce it.</p> | <p>Children will attend school in their PE kit on days that they will do PE.</p> <p>If children are attending OOSC sport clubs then they will bring their kits into school.</p> |

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| | | <p><i>should be particularly careful to follow the general guidance on keeping safe.</i></p> <p>Music</p> <ul style="list-style-type: none"> • School & staff are aware that there is evidence to suggest that singing and playing wind and brass instruments increases the risk of coronavirus transmission due to the cumulative aerosol transmission. • School has completed RA 023 Music in schools COVID 19 and ensures the relevant protective measures are in place. <p>Dance & Drama</p> <ul style="list-style-type: none"> • School completes risk assessments for Drama & Dance and ensures the relevant protective measures are in place. <p>Sports</p> <ul style="list-style-type: none"> • The school only permits team sports on the list in the Department for Digital, Culture, Media & Sport's (DCMS) team sport guidance. • Sports equipment is thoroughly cleaned between each use. • Outdoor sports are prioritised where possible. • Large indoor spaces with maximised natural ventilation flows, e.g. through opening windows and doors, are used where outdoor sports are not possible. • Staff overseeing indoor sports follow the system of controls in this risk assessment e.g. cleaning and hygiene. • Staff are made aware that social distancing in sports is not required unless directed. • External facilities are used in line with government guidance, including travel to and from those facilities. • School works with external coaches, clubs and organisations for curricular and extracurricular activities and considers how such arrangements operate within the school's wider protective measures. • Competitions between different schools, whether indoor or outdoor, can take place in line with government guidance. <p>Science</p> | | |
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| | | <ul style="list-style-type: none"> Follows latest guidance from CLEAPSS in addition to system of controls in school. GL343 - Guide to doing practical work during the COVID-19 Pandemic – Science (New version) <p>DT</p> <ul style="list-style-type: none"> Follows latest guidance from CLEAPSS in addition to system of controls in school. GL344 Guidance on practical work during the COVID-19 pandemic - D&T | | |
| <p>Protective measures in early years settings Additional measures for early years settings only</p> | <p>Staff, pupils, visitors, contractors increased risk of transmission of COVID 19</p> | <p>Additional measures for early years settings only</p> <ul style="list-style-type: none"> The setting is not required to arrange children and staff in small, consistent groups. Children are supervised when washing their hands or using hand sanitiser. Disposable tissues are available and ‘catch it, bin it, kill it’ is encouraged through signage and prompting. Enhanced cleaning schedule is in place to include food preparation areas, dining areas and table coverings. Surfaces, toys, books, doors, sinks, toilets, and light switches are cleaned more regularly, using disinfectant. Activities that involve malleable materials for messy play, e.g. sand, mud, and water, are risk assessed. See RA 053 <p>Sand & messy play</p> <ul style="list-style-type: none"> Frequently touched surfaces, equipment, tools, and resources for messy play are thoroughly cleaned and dried before they are used by a different group. All items that are laundered are washed in line with government guidance and are not shared by pupils between washes. If a child attends more than one setting, the settings work together with parents to address any risks identified, allowing them to jointly deliver appropriate care. | <p>3X2=6 Review this score as the more measures in place will reduce it.</p> | <p>Children in each class are taught at the beginning of each half term how to wash their hands effectively and why it is important.</p> |
| <p>Insert any local hazards here</p> | <p>Who can be harmed & how?</p> | <p>Insert measures to reduce the risk identified.</p> | <p>3X2=6 Review this score as the</p> | <p>If you identify any actions to complete, transfer</p> |

| | | | | |
|--|--|--|---|--------------------------------------|
| | | | more measures in place will reduce it. | them to the action plan below (5) |
|--|--|--|---|--------------------------------------|



| Risk Rating | Action Required |
|-------------|---|
| 20 - 25 | Unacceptable – stop activity and make immediate improvements |
| 10 - 16 | Urgent action – take immediate action and stop activity, if necessary, maintain existing controls vigorously |
| 5 - 9 | Action – Improve within specific timescales |
| 3 - 4 | Monitor – but look to improve at review or if there is a significant change |
| 1 - 2 | Acceptable – no further action but ensure controls are maintained & reviewed |

- Likelihood:**
 5 – Very likely
 4 – Likely
 3 – Fairly likely
 2 – Unlikely
 1 – Very unlikely
- Consequence:**
 5 – Catastrophic
 4 – Major
 3 – Moderate
 2 – Minor
 1 – Insignificant

(1) List hazards **something with the potential to cause harm** here
 (2) List groups of people who are especially at risk from the significant hazards which you have identified
 (3) List existing controls here or note where the information may be found. Then try to quantify the level of risk **the likelihood of harm arising** that remains when the existing controls are in place based on the number of persons affected, how often they are exposed to the hazard and the severity of any consequence. Use this column to list the controls that you might take and develop all or some of that list into a workable action plan. Have regard for the level of risk, the cost of any action and the benefit you expect to gain. Agree the action plan with your team leader and make a note of it overleaf.

(5) ACTION PLAN

| 5. Action plan | | Responsible | Completed |
|-------------------------------------|--|-------------|-----------|
| 1 | | | |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| 5 | | | |
| 6 | | | |
| 7 | | | |
| 8 | | | |
| 9 | | | |
| 10 | | | |
| Action plan agreed by (NAME & DATE) | | | |